

Academic Council Co-Chairs Meeting Agenda

Friday, November 21, 2014 10:00am-12:00pm

WD 354

I) 10:00am-10:15 Welcome, Minute Approval from Oct. 31st and Academic Council Processes and updates

A. Academic Council process and Integration Committee

B. OAA Meeting update

C. Volunteers for CSSCCE Steering

II) 10:15-10:35 Student Support Committee Items

A.L ilia Bermudez and Joan Petrusky – Student Organizations and Faculty Policies, and Travel

III) 10:35-10:45 General Education Task Force Item:

Gen Ed Statements – Update and Possible Vote.

IV.)10:45 – 11:15 Dual Enrollment Items

A. Past Recommendations

B. Dual Enrollment Policy/Procedure Draft

V.) 11:15 – 11:35 Curriculum Committee/Student Support Committee Items:

A). Disability Syllabus Statement

1. Disability Statement for Syllabus (Curriculum)

It is Columbus State policy to provide reasonable accommodations to students with documented disabilities. If you would like to request such accommodations because of a physical, mental, or learning disability, please contact the Department of Disability Services, 101 Eibling Hall, 287-2570 (V/TTY).

Email or give your Instructor a copy of your accommodations letter from Disability Services as soon as possible. Accommodations do not start until the letter is received, and accommodations are not retroactive.

Delaware Campus students may also contact an advisor in the Student Services Center, first floor Moeller Hall, 740.203.8000 – Ask for Delaware Campus advising, or www.csc.edu/delaware, for assistance.

2. Disability Statement for Syllabus (Student Support)

It is Columbus State policy to provide reasonable accommodations to students with documented disabilities. If you would like to request such accommodations because of a physical, mental, or learning disability, please contact the Department of Disability Services, 101 Eibling Hall, 287-2570 (V/TTY).

Students should provide all instructor(s) the appropriate accommodations letter. While the accommodations letter will be accepted by instructor(s) any time during the term, note that any request for accommodations will start from the date the letter is received by instructor(s) and are not retroactive. As such, students should provide instructor(s) the appropriate accommodations letter as soon as possible. Delaware Campus students may also contact an advisor in the Student Services Center, first floor Moeller Hall, 740.203.8000 – Ask for Delaware Campus advising, or www.csc.edu/delaware, for assistance.

B. Audio and Video Policy Update

Also, the curriculum committee is proposing that a new required statement be added to the syllabus regarding the audio- and video-recordings of course content. This would result in a change to Procedure 5-10(B), (3), (p). This new statement is slightly revised from what was originally proposed to the co-chairs committee in June. The changes recommended by the co-chairs committee have been incorporated into this statement.

The recommended new statement is as follows.

Audio-and video-recording, transmission, and distribution of class content (eg. lectures, discussions, demonstrations, etc.) is strictly prohibited unless expressed written permission has been provided by the course instructor via the syllabus, or a signed form. Authorization to record extends solely to students in that particular course. Transmitting, sharing, or distributing course content onto public sites, commercial sites, or social media sites is strictly prohibited and may be a violation of CSCC's student code of conduct, intellectual property, or copyright laws.

VI.)11: 35- 11:50 Instructional Success Item

A. Shell Letter/Timeline recommendation

VII.)11: 50- 12:00 Assessment and Curriculum Committee Item

Program Review Update

Announcements, Updates