

**Academic Council Meeting**  
***Meeting Minutes - Approved***  
**Friday, July 20, 2018**  
**10:00 A.M. – 12:00 P.M., NH 222**

**Attendance: Faculty Fellow:** Judy Anderson; **Co-Chairs:** Patty Allen, Tywan Banks, Frank Barnhart, Crystal Clark, Christine Creagh, Zac Dilbeck, Eric Kenz, Tracy Koski, Mary Lewis, Melissa Logue, Marc Lord, Jennifer Nardone, Amg Ng, Amy Popovich, Ben Pugno, Kelly Rippa, Cathy Ritterbusch, Rachael Romain,

**1) Review of June 22, 2018 meeting minutes (*electronic attachment*)**

Mary Lewis was erroneously omitted from the list of attendees at the 06/22/2018 meeting. With the addition of Mary to the attendee list, the motion to accept the minutes was given by Holly Finnegan, seconded by Mary Lewis, and approved unanimously with no abstentions.

**2) Dates for Autumn 2018 meetings, other housekeeping (BB org, College website link, etc.) – (*Judy, All*)**

Autumn semester starts on Aug. 27, and the CAO search will begin shortly thereafter, and so the AC really should meet earlier than normal to remain current on these issues.

Meeting dates:

- Friday, September 14
- Friday, October 19
- Friday, November 3

**3) Thanks to out-going Co-Chairs—and welcome to new Co-Chairs (*Judy, All*)**

Mary Lewis will be stepping down as co-chair of the Service Learning Committee (replacement yet to be voted upon) and will be a committee member on the Diversity and Inclusions Committee. Jeanette Ferguson will be replacing Amy Ng as co-chair on the Student Support committee. Karen Rippe is replacing Melissa Logue as co-chair on the FETPD committee. Karen Muir is replacing Ben Pugno as co-chair on the Delaware committee.

**4) Will Haygood visit (9/21/18) and use of *Tigerland* in course curriculum (*Judy, Crystal*)**

Will Haygood, author of *Tigerland*, will be visiting CSCC on 9/21 (time is to be announced), which follows the 9/18 public release date of his book. *Tigerland* a sports story that took place at East High School (Columbus, OH 1968-1969) in the context of the social history and events of the time period.

Will Haygood offered early access (to the book) to CSCC, and President Harrison sponsored the use of this text within Courageous Conversations. The college pre-purchased 250 copies of *Tigerland* and the English dept. will incorporate the text into COMP I and COMP II courses as a common reader (as will Miami University).

Faculty can connect with Crystal Clark about the details in how she will use the book in the English Comp curriculum.

#### **5) College Credit Plus Policy and Procedure revisions (*Rachael, Tywan*)**

Minor changes have been made to the revisions since the last AC meeting to address typos and also the change in title for Jack Cooley's current position, which is now called "Chief Academic Officer." The changes presented to the AC thus far have been approved by the CCP Committee, and the College Credit Plus Office.

Motion to approve the changes made to Procedure 5-20 was made by Melissa Logue, and seconded by Amy Popovich. The motion passed unanimously, with no abstentions.

The issue of the age of CCP students discussed with regards to what extent the AC (and faculty) should advocate for specific age requirements and/or restrictions for CCP enrollment. Faculty have reported several issues that have arisen in cases where a student's maturity level (and parental involvement) presented challenging situations. Another issue for consideration is the administration of CCP exams by our testing center. There have been reports of the testing center providing more time for examinations for CCP students than indicated on the exam administration sheet(s).

#### **6) Committee Charters – update work for Autumn 2018 (*Judy, All*)**

All OAA committees need to look at their committee charters and update them. This is necessary for long-standing committees, who now can update their charters based on how their work has evolved, and newer committees need to firm up their charters as they move forward. Judy will provide some written guidelines by the next AC meeting (September 2018), where the topic of revising charters will be revisited.

#### **7) Development Task Force (*Judy*)**

Judy met with T. Shanahan, D. Tom, K. Hall, and others at a recent meeting to discuss this task force (a paper copy of the task force description was circulated by Judy, as an electronic copy has not yet been made available). CSCC, via the development task force, is consulting with Diversified Development Group to achieve goals comprising the "master plan." The task force will strategically plan the continued development of the Discovery District (neighborhood, businesses, etc). The surrounding neighborhoods are already moving to a more gentrified state and so the idea is to generate financial resources, mitigate risk, provide affordable grocery shopping, modernize transportation (bike stations, etc), install childcare facilities, putting Cleveland Avenue at the center of it.

## **8) Chief Academic Officer: Position and Search (*Judy*)**

Rebecca Butler is now the Executive VP at the college, and as part of this top-level reorganization, the VP of Academic Affairs position has become the Chief Academic Officer. Some of the executive duties that were on Jack's desk will shift to the Executive VP, and the next CAO will primarily be concerned with Academic Affairs.

Dr. Butler has asked the Academic Council to put together a list of the most critical attributes of the next CAO, and what their priorities should be. The AC members compiled a list of these attributes/priorities. Judy has the list and will follow up with a survey for AC members to complete to solidify the rankings of these priorities and critical attributes.

## **9) Faculty Professional Development Plan (*Judy, FETPD*)**

The college will continue to employ Faculty Fellows to work on the Faculty PD Plan. The planning team will consist of the FETPD Faculty Fellows, the AC Faculty Fellow, Dean of DEIS, a project manager, DEIS Faculty Fellows, and the Academic Deans. There will also be an advisory group consisting of departmental reps and the other academic FF's. The department-level decision making on FETPD funding will remain with the existing department-level professional development committee and FETPD.

Judy shared the timeline for the creation of department-level PD planning teams. A rep from each department will be elected to serve on the PD advisory group and serve as the conduit between the department-level PD committees and the college faculty PD team. The goal is for department-level faculty PD teams to be formed and elect their reps by the third or fourth week of Autumn semester.

**Meeting adjourned at 12:07 PM.**

**Minutes recorded by Eric Kenz and Adam Keller**

**Next meeting:** Friday, September 14, 2018 – 10:00-12:00, NH 013