

Academic Council Co-Chairs Meeting

Minutes - APPROVED

Friday, February 26, 2016

10:00 A.M. to 12:00 P.M.

WD 404

- 1) Welcome (Judy)
 - Note-taker (Popovich)
 - Attendance (Lisa Briggs, Charla Fraley, Sandy Drakatos, Christine Creagh, Scott Laslo, Eric Neubauer, Melissa Luebben, Holly Finnegan, Marc Lord, Nancy Pine, Crystal Clark, Ben Pugno, Adele Wright, Ann Palazzo, Gilberto Serrano, Rita Rice, Julie Cronk, Jeff Bates, Adam Keller, Jack McCoy, Mary Lewis)
 - We are looking into a tracking system to track issues and projects. “What happens to our work”? There is a campus system in place (called Sharepoint by Microsoft for HR, and Teddi is piloting something.)
 - Motion to investigate sharepoint – Motion/second-Judy, Gilberto S - Motion passes.

- 2) Minutes from November 20, 2015 meeting – Motion/second - Jack McCoy and Gilberto-passed
 - Update: Student Evaluations – vendor being examined. Coming soon.

- 3) **SKIPPED - Counseling Services** --Guest: **Ameena Kemovar**, Director, Counseling Services – **handout***

- 4) Title IX Syllabus Statement – Revised
 - Vote on title 9 language only (not necessarily putting into syllabus) – Motion/second-Christine, Jeff B. Passed.
 - Bigger question: Where should this, and (in a broader sense) other college-wide policies be? Should it even be in the syllabus? Procedure 5-10b says all the things that should be in syllabus.
 - Idea – Create a link in the CSCC web site and refer students.
 - Idea – faculty fellow or committee to look into standard syllabus info
 - o Concept-make syllabus content NOT part of policy or procedure
 - o Start with Rules and Policy committee to work with actual procedure and (along with Student Support Committee) the part about what is included and how to make available:

- 5) AACC Pathways (Academic Pathways Committee)

Went to pathways institute. We were one of 30 schools for a three-year (2015-2018) training timeframe. F/u on Achieving the Dream. Creating guided pathways. Big themes/Problems: Low graduation, too long to complete, taking non-applicable courses, high cost & too much debt. Try to get students more guided through college. Less “swirl”, or wandering around.

- 6) Task Force Updates (**Judy Anderson**)
 - a. Eight-Week Task Force – Includes any non-standard length class. Meeting next week.
 - b. Competency-Based Learning – Judy and Patricia Allen examining. Borrow from Western Governors University, (which is not new - wgu.edu - founded in 1997).

- 7) Honors by contract option for students (**Honors Committee**) – Current cohort is 197. Have some honors courses. Looking at Honors by Contract. Students inside the honors program to get honors credit for a non-honors course. Currently: Students need 15 hours of honors courses to graduate “with honors”. And there are not 15 hours of courses available for some of the degrees. Possible options to make a non-honors course have honors by contract: Additional projects, harder/deeper exams. Four-year schools and other cc’s doing this. Still looking at defining process and contract with student, etc. Looking into possible compensation for faculty. Challenge with Delaware. (Vote next meeting f/u items underlined, and members can email other issues to Rita.)

- 8) Delaware Committee – Revised Charter and Updates (**Delaware Committee**) – *handout** New Dean starting soon. The committee will meet with new dean. Voting to approve charter of this new committee. Second/motion – Adele & Rita. Motion passes.

- 9) Membership – Terms and Elections (**Judy Anderson**) – *handout* – Much information strewn around. Still vague. Which committee will organize these various things? How do we get committees filled? This has many moving parts including how we interact with shared governance. Need to follow governance (or some other) model. Judy will send email.

- 10) In-Service – (Coming April 21) Academic Council presentations – (**In-Service Faculty Planning Task Force (Charla, Ann, Judy), Kim Hall**) – *handout** - Trying to get back towards old model of in service with professional development. Have been taking suggestions. Email Charla, Judy or Ann with more suggestions. Current schedule has each AC committee giving 30-minute presentation. Suggestions can also go to Kim Hall or in-service@csc.edu. Send ppts of presentations to in-service@csc.edu email or Judy.