

Academic Council Co-Chairs Meeting Agenda

Friday June 27, 2014

Location: WD355 10:00a.m. - 12:00p.m.

1. Welcome and Attendance, and Thanks to Julie for volunteering to take notes.

2. Review and Approval of Minutes

3. Assessment Committee Items: Adel e Wright and Adam Moskowitz

a. Procedure 5-18C

b. Assessment Manual

4. Curriculum Committee Items:

a. Classroom Recording Policy:

Inclusion of the following into procedure 5.10B :

“Audio- and video-recording of class content (e.g., lectures, discussions, demonstrations, etc.) without the expressed consent of the course instructor is strictly forbidden.”

b. COLS 1100 and recruitment of Full-Time Faculty

c. Discussion (Please note there is some overlap with the Dual Enrollment Committee here- but is a follow up from the HLC and Curriculum)

Information to be shared: HLC and Dual Enrollment and Distance Learning. Here are some sections from the HLC Website regarding Dual Enrollment:

Policy Title: Criteria for Accreditation

Number: CRRT.B.10.010

3.C. The institution has the faculty and staff needed for effective, high-quality programs and student services.

1. The institution has sufficient numbers and continuity of faculty members to carry out both the classroom and the non-classroom roles of faculty, including oversight of the curriculum and expectations for student performance; establishment of academic credentials for instructional staff; involvement in assessment of student learning.
2. **All instructors are appropriately credentialed, including those in dual credit, contractual, and consortial programs.**
3. **Instructors are evaluated regularly in accordance with established institutional policies and procedures.**
4. **The institution has processes and resources for assuring that instructors are current in their disciplines and adept in their teaching roles; it supports their professional development.**
5. Instructors are accessible for student inquiry.
6. Staff members providing student support services, such as tutoring, financial aid advising, academic advising, and co-curricular activities, are appropriately qualified, trained, and supported in their professional development.

Core Components

- 4.A. The institution demonstrates responsibility for the quality of its educational programs.
 1. The institution maintains a practice of regular program reviews.
 2. The institution evaluates all the credit that it transcripts, including what it awards for experiential learning or other forms of prior learning.
 3. The institution has policies that assure the quality of the credit it accepts in transfer.
 4. The institution maintains and exercises authority over the prerequisites for courses, rigor of courses, expectations for student learning, access to learning resources, **and faculty qualifications for all its programs, including dual credit programs. It assures that its dual credit courses or programs for high school students are equivalent in learning outcomes and levels of achievement to its higher education curriculum.**
 5. The institution maintains specialized accreditation for its programs as appropriate to its educational purposes.
 6. The institution evaluates the success of its graduates. The institution assures that the degree or certificate programs it represents as preparation for advanced study or employment accomplish these purposes. For all programs, the institution looks to indicators it deems appropriate to its mission, such as employment rates, admission rates to advanced degree programs, and participation rates in fellowships, internships, and special programs (e.g., Peace Corps and Americorps).

5. Academic Pathways Items

- a. Report on Ohio Transfer Council
- b. Report on Transfer Application Night
- c. Report on PLA with a Purpose

Announcements and Updates:

- 1. Governance Committee**
- 2. Faculty Idea Exchange**
- 3. FETPD – Academic Council Professional Development Funds for AU14/SP15**
- 4. Tobacco Free Campus Follow-up**
- 5. Student Evaluations – Possible Change**
- 6. Building and Classroom Access**
- 7. Math Success Project Follow-Up**
- 8. New Committee Follow-Up: Dual Enrollment and Digital Learning**
- 9. Other reports? News? Announcements?**

Next Meeting July 18th 10am-12pm